



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF TECHNOLOGY

(Affiliated to Savitribai Phule Pune University, Pune & Approved by AICTE)

Gat No. 309/310, off Mumbai Pune Expressway Kusgaon (Bk), Lonavala Pune – 410401

Website: sit.sinhgad.edu

Index

Sr. No.	Description
01	Circular/ brochure Soft skills STP-I
02	Circular/ brochure Soft skills STP-II



Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA

Student Training Program- 1

A.Y.2020-21

Modules

**1 PERSONAL AND
CAREER GOAL SETTING**

2 SWOT ANALYSIS

3 BEHAVIORAL SKILLS

4 PUBLIC SPEAKING

**5 PRESENTATION SKILLS/
BODY LANGUAGE**

6 RESUME WRITING

**7 LISTENING SKILLS/
STRESS MANAGEMENT**

8 GROUP DISCUSSION

9 REPORT WRITING

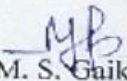
**10 LETTER / APPLICATION
WRITING**

SIT/2016-19/3803-A

Date:- 20/06/2016

Office-Order

Mr. Gaikwad Sambhaji Mahadeo working as an Associate Professor in Mechanical Engineering department is hereby appointed as STP coordinator of Sinhgad Institute of Technology(SIT) Kusgaon(Bk.) Lonavala from 20th June 2016, until further order. He is directed to take charge of STP coordinator & report the undersigned accordingly.


Dr. M. S. Gaikwad
(PRINCIPAL)



cc to-

- 1- Establishment section/Personal File.
- 2- Mr. S. M. Gaikwad

Weekwise Plan

Sr. No.	Week	Module
1	Week 1 (4th-8th JULY.)	Personal and Career Goal Setting
2	Week2 (11-15JULY)	SWOT Analysis
3	Week3(18JULY-22JULY)	Behavioral Skills
4	Week4(25-29JULY)	Public Speaking
5	Week5(1-5AUGUST)	Presentation Skills
6	Week6(8-12AUGUST)	Resume Writing
7	Week7(16-22AUGUST)	Listening Skills
8	Week8(23-29AUGUST)	Group Discussion
9	Week9(30 AUGUST-05SEPTEMBER)	Report Writing/Letter/Application Writing




HEAD
Dept. of Mechanical Engineering
S.I.T., Lonavla-410 401.



Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF TECHNOLOGY

Student Training Program- 2

A.Y.2020-21

Modules

LISTENING SKILLS

READING SKILLS

WRITING SKILLS

SPEAKING SKILLS



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Student Training Program- 1

A.Y.2019-20

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CAREER GOAL SETTING**

2 SWOT ANALYSIS

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4 PUBLIC SPEAKING

**5 PRESENTATION SKILLS/
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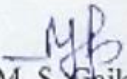
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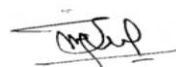
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SINHGAD INSTITUTE OF TECHNOLOGY

Student Training Program- 2

A.Y.2019-20

Modules

LISTENING SKILLS

READING SKILLS

WRITING SKILLS

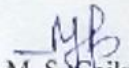
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1	Week 1 (10th-19th Jan.)	Listening Skills(Assignment*)
2	Week2 (22-26Jan)	Reading Skills
3	Week3(29jan-2feb)	SWOT analysis (Assignment*)
4	Week4(12-16Feb)	Oral presentation skills/Speaking Skills(Assignment*)
5	Week5(19-23Feb)	Oral presentation skills/Speaking Skills(Assignment*)
6	Week6(26Feb-2March)	Writing Skills(Resume Writing (Assignment*))
7	Week7(12-16March)	Corporate / Business Etiquettes(Assignment*)
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**SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA
DEPARTMENT OF COMPUTER ENGINEERING
UG CLASS MASTER TIME TABLE**

Semester II

W.e.f. Date:-16/12/2019

A.Y.2019-20 (SEM-2)

Time	Monday			Tuesday			Wednesday			Thursday			Friday			
	SEA (F016)	SEB (F122)	SE-C (F015/F018)	SEA (F016)	SEB (F122)	SE-C (F015/F018)	SEA (F016)	SEB (F122)	SE-C (F015/F018)	SEA (F016)	SEB (F122)	SE-C (F015/F122)	SEA (F016)	SEB (F122)	SE-C (F015/F122)	
8:30-9:30 AM	SEAT-ADSL-RSS(F11), SEB-COL-SRP(F120), SEB-APU-ADSL-ADSL(F121)	EM-III-APU	NA	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	ADS-SDB	NA	CG-SRP	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	EM-III-APU	NA	MA-SBN	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	NA	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	EM-III-APU	NA
9:30-10:30 AM	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK
10:30-10:45 AM	EM-III-APU	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	CG-SRP	ADS-RSS	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	EM-III-SRB	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	PPL-SGS	PPL-AVS	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	ADS-SDB	ADS-BLD	ADS-RSS	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	CG-SRP	CG-SRP
10:45-11:45 AM	CG-SRP	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LUNCH BREAK	CG-SRP	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LUNCH BREAK	CG-SRP	LUNCH BREAK	CG-SRP	LUNCH BREAK	EM-III-APU	LUNCH BREAK	MA-SBN	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LUNCH BREAK	LUNCH BREAK
11:45-12:45 PM	LUNCH BREAK	LUNCH BREAK	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LUNCH BREAK	LUNCH BREAK	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	MA-PVR	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	EM-III-SRB
12:45-01:45 PM	MA-SBN	CG-SRP	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	PPL-AVS	EM-III-APU	MA-SBN	MA-SVA	STP-II-BLD	EM-III-APU	CG-SRP	PPL-AVS	PPL-AVS	EM-III-APU Tutorial	ADS-BLD	ADS-BLD	ADS-BLD
01:45-02:45 PM	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK
02:45-03:00 PM	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	EM-III-APU	CG-SRP	CG-SRP	ADS-RSS	STP-II-KAV	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	PPL-SGS	CG-SRP	PPL-SGS	CG-SRP	PPL-SGS	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	MA-PVR
03:00-04:00 PM	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	LG/Dept. Meeting	LG/Dept. Meeting	LG/Dept. Meeting	PPL-AVS	STP-II-KAV	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	MA-SVA	EM-III-APU Tutorial	MA-SVA	MA-SVA	SEB-ADSL-RSS(F11), SEB-ADSL-RSS(F120), SEB-ADSL-RSS(F121)	MA-PVR	MA-PVR
04:00-05:00 PM	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK
05:00-05:15 PM	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB
05:15-06:15 PM	NA	MA-PVR	NA	MA-PVR	NA	MA-PVR	NA	CG-SRP	NA	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB
06:15-07:15 PM	NA	MA-PVR	NA	MA-PVR	NA	MA-PVR	NA	CG-SRP	NA	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB
07:15-08:15 PM	NA	MA-PVR	NA	MA-PVR	NA	MA-PVR	NA	CG-SRP	NA	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB	EM-III-SRB

Prof. R.A. Maske
Treasurer Incharge
SIT, Lonavala



Dr. S. D. Bahar
HOD, CE
SIT, Lonavala

Dr. M.S. Gaikwad
PRINCIPAL
SIT, Lonavala



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Student Training Program- 1

A.Y.2018-19

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**1 PERSONAL AND
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2 SWOT ANALYSIS

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**5 PRESENTATION SKILLS/
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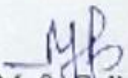
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Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF TECHNOLOGY

Student Training Program- 2

A.Y.2018-19

Modules

LISTENING SKILLS

READING SKILLS

WRITING SKILLS

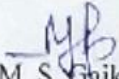
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A.Y.2017-18

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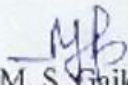
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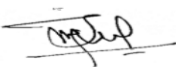
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3	Week3(19JULY-23JULY)	Behavioral Skills
4	Week4(26-30JULY)	Public Speaking
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Student Training Program- 2

A.Y.2017-18

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WRITING SKILLS

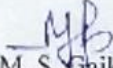
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Sr. No.	Description
01	Circular/ brochure Soft skills STP-I
02	Circular/ brochure Soft skills STP-II



Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA

Student Training Program- 1

A.Y.2016-17

Modules

**1 PERSONAL AND
CAREER GOAL SETTING**

2 SWOT ANALYSIS

3 BEHAVIORAL SKILLS

4 PUBLIC SPEAKING

**5 PRESENTATION SKILLS/
BODY LANGUAGE**

6 RESUME WRITING

**7 LISTENING SKILLS/
STRESS MANAGEMENT**

8 GROUP DISCUSSION

9 REPORT WRITING

**10 LETTER / APPLICATION
WRITING**



Sinhgad Institute

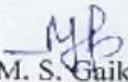
SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF TECHNOLOGY
(Affiliated to University of Pune and Approved by, AICTE, New Delhi.)
Gat No. 309/310, Off Pune-Mumbai Express Way,
Kusgaon (Bk.) Lonavala-410401. E-mail : principal_sit@sinhgad.edu

SIT/2016-19/3803-A

Date:- 20/06/2016

Office-Order

Mr. Gaikwad Sambhaji Mahadeo working as an Associate Professor in Mechanical Engineering department is hereby appointed as STP coordinator of Sinhgad Institute of Technology(SIT) Kusgaon(Bk.) Lonavala from 20th June 2016, until further order. He is directed to take charge of STP coordinator & report the undersigned accordingly.


Dr. M. S. Gaikwad
(PRINCIPAL)



cc to-

- 1- Establishment section/Personal File.
- 2- Mr. S. M. Gaikwad

Weekwise Plan

Sr. No.	Week	Module
1	Week 1 (4th-8th JULY.)	Personal and Career Goal Setting
2	Week2 (11-15JULY)	SWOT Analysis
3	Week3(18JULY-22JULY)	Behavioral Skills
4	Week4(25-29JULY)	Public Speaking
5	Week5(1-5AUGUST)	Presentation Skills
6	Week6(8-12AUGUST)	Resume Writing
7	Week7(16-22AUGUST)	Listening Skills
8	Week8(23-29AUGUST)	Group Discussion
9	Week9(30 AUGUST-05SEPTEMBER)	Report Writing/Letter/Application Writing




HEAD
Dept. of Mechanical Engineering
S.I.T., Lonavla-410 401.



Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF TECHNOLOGY

Student Training Program- 2

A.Y.2016-17

Modules

LISTENING SKILLS

READING SKILLS

WRITING SKILLS

SPEAKING SKILLS

Weekwise Plan

Sr. No.	Week	Module
1	Week 1 (10th-19th Jan.)	Listening Skills(Assignment*)
2	Week2 (22-26Jan)	Reading Skills
3	Week3(29jan-2feb)	SWOT analysis (Assignment*)
4	Week4(12-16Feb)	Oral presentation skills/Speaking Skills(Assignment*)
5	Week5(19-23Feb)	Oral presentation skills/Speaking Skills(Assignment*)
6	Week6(26Feb-2March)	Writing Skills(Resume Writing (Assignment*))
7	Week7(12-16March)	Corporate / Business Etiquettes(Assignment*)
8	Week8(19-23March)	Group Discussion(Assignment*)
9	Week9(26-30March)	Team Activity(Assignment*)




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